



MEDIANA AED WEEKLY CHECKLIST

Manufacturer / Supplier :													
Contact Number :													
Unit Serial Number :													
Purchase Date :													
Location :													
Month				_	_								
Week		1	2	3	4	5	6	7	8	9	10	11	12
Date													
Initials													
1. Check the AED													
Is the AED status indicator showing 'O'? If the AED is showing 'X' consult the operating manual for trouble-shooting immediately.													
Are the pads sealed in the pa attached to the AED?	ckage and												
Are the pads in date?	expiry date												
Is the battery in date? The date displayed on the battery manufacture. Battery life is 5 years onto the AED, or 2 years shelf life	rs if installed												
Is the AED in a good conditioundamaged?	n and												
2. Check the storage cabi	inet												
If applicable, is the anti-theft alarm working?													
Is the emergency contact nur	mber visible?												
Is CPR guidance provided nea	arby?												
Is the AED user manual acces	sible?												
Is the AED cabinet / wall bracand in good condition?	ket accessible												
3. Check the AED location	n / signage												
Is the AED signage clear and noticeable?													
4. Check any additional c	components												
Is the prep kit fully stocked a (this should include disposable g face shield, tuff cut scissors, town	loves, razor,												





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Further Comments / Action :	

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